

## Information Use Disclaimer



### Policy

Rural Alberta's Development Fund protects and respects the privacy of personal information. The Fund will ensure that information provided to the Fund remains private and is only used for the purposes explained in this policy.

### Information Collection and Use

1. Personal information may be collected by Rural Alberta's Development Fund for the purpose of facilitating communications, processing and evaluating any grant, funding or other applications for assistance and other reasonable purposes consistent with the objectives of the Fund.
2. The Fund may use and disclose personal information for the purposes described above and may also use and disclose personal information for other purposes to the extent authorized or required by law.
3. The Fund does not otherwise disclose personal information unless it has the consent of the individual to whom the personal information relates. The Fund does not rent, sell or trade applicant names or lists.
4. The Fund may collect information from website users. In addition, the Fund may collect personal information directly or from third parties to the extent consent is obtained or the Fund is otherwise permitted by law.
5. This privacy statement supplements and does not replace any express consents given to the Fund in connection with its collection, use and disclosure of personal information.
6. Individuals can deny or withdraw their consent to the collection, use and disclosure of their personal information by the Fund at any time upon reasonable notice, subject to any legal or contractual requirements. However, if consent is denied or withdrawn, the Fund may not be able to process funding or other applications for assistance, or be able to provide funding or other assistance applied for or requested.

### Access to Personal Information

7. The Fund provides individuals with access to the personal information held by the Fund about such individuals in accordance with applicable laws. The Fund reserves the right to require that any request for access to personal information be made in writing. Generally, there is no cost for such access. However, the Fund reserves the right to charge such costs on a case by case basis in accordance with applicable laws. The individual will be notified in advance if such charges apply.
8. The Fund will correct or amend personal information where it can be shown that the information is incorrect or incomplete.

### Confidentiality

9. The Fund strives to protect confidential information, personal information and intellectual property collected by the Fund.

10. The Fund uses commercially reasonable efforts to ensure that appropriate policies, procedures and safeguards (including physical, technological and organizational measures) are in place that protect the security of personal information under its control.
11. Individuals are advised to consider the nature of any confidential or commercially sensitive information that is provided to the Fund.

### **Internet Privacy**

12. This privacy policy applies solely to information collected by this website. The Fund website contains links to other websites. The Fund is not responsible for the privacy practices of other sites. Users should be aware of possible risks and read the privacy statements of other websites that collect identifiable information.
13. The Fund may receive personal information via email links made available on its website. The Fund will only use or disclose such personal information for an authorized purpose or in circumstances where it has consent or such disclosure is required by law.
14. Visitors to the Fund's website should be aware that anonymous technical information may be collected by the Fund. For example, collected information may include a visitor's IP address, browser type, operating system, domain name, access times and referring website addresses. The Fund uses this information for purposes such as improving the operation and content of its website and compiling aggregate and statistical information. If such information is obtained by the Fund, the Fund will not attempt to link or match this information with any personally identifiable information unless it has consent, the Fund or its service providers has detected or reasonably suspects there is an attempt to damage its website or breach security or it is required by law.

### **Disclaimer**

15. The content of this website is of a general nature and all information provided is intended for guidance purposes only. The Fund does not represent or warrant that the content of this website is accurate, complete or current.
16. The Fund (including its directors, officers, employees, agents, representatives and information providers) is not liable to an individual or third party for:
  - (a) any direct, indirect, special or consequential damages including loss of profits and loss of business opportunities, that result in any way from access or use of the website and/or its content, including your use of any funding, services, products or access to the internet or any part thereof, or your reliance on or use of information services provided on or through the website, or that results from mistakes, omissions, interruptions, deletion or corruption of files, errors, defects, delays in preparation or transmission or failure of performance; and
  - (b) any losses or expenses (including legal fees) arising out of or in connection with any allegation, claim, suit or other proceeding based on a contention that the use of the website by an individual or a third party infringes the intellectual property rights or contractual rights of any third party.
17. The limitations of liability described in the terms and conditions described herein shall apply regardless of whether the cause of action is in contract (including without limitation, breach of a fundamental term), tort (including without limitation, negligence), equity or other doctrine of law.

18. In addition, since privacy related issues or requirements are subject to constant change, the Fund reserves the right to change this policy from time to time without notice.

### **Copyright**

19. The entire content of the Fund's website, including any images or text, is copyrighted. It may not be copied, distributed, modified, reused, reposted or otherwise published (except as expressly provided herein) without obtaining permission of the copyright owner. Individuals may not reproduce or store any content in an electronic retrieval system. In addition, certain names are trademarks of the Fund. Other company, product, and service names used on this website may be trademarks or service marks of others. Any use of these trademarks, copyrights, or other materials, except as permitted herein, is expressly prohibited and may be in violation of applicable law. Any misuse will be prosecuted.